

**LONG TERM PULPIT SUPPLY**

**TEMPORARY PASTORAL RELATIONSHIP CONTRACT BETWEEN A SESSION AND A TEMPORARY PASTOR  
WHILE THE CONGREGATION IS WITHOUT A REGULARLY INSTALLED MINISTER OF WORD AND SACRAMENT (TE)**

The Session of the \_\_\_\_\_ Presbyterian Church, \_\_\_city\_\_\_, \_state\_, is fully satisfied with your ministerial qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, \_\_\_\_\_ to become/to continue as our Temporary Pastor for the period of time from **January 1, 2024, to December 31, 2024.**

**During this time we expect you to perform the following services:**

1. Conduct Sunday or other worship at the following hours:
  
  
2. Fulfill the following pastoral duties:
  
  
3. Assist the session in the following ways:

**Other responsibilities:**

Together with the Session, avail oneself of the resources of the presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

The Session estimates that to fulfill these duties will require \_\_\_\_ hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a commissioner to all presbytery meetings (*Book of Order G-3.0202a*), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher.

**The Session promises and obligates itself to provide you with the following:**

1. A salary of \$\_\_\_\_\_ per month (\$\_\_\_\_\_ per year).
2. A Housing Allowance of \$ \_\_\_\_\_ per month (\$\_\_\_\_\_ per year).
3. Reimbursement for travel in the performance of your duties at the IRS rate per mile (including travel to attend presbytery meetings). \$.67 per mile.
4. Other items of finance or reimbursement: \_\_\_\_\_

**Other provisions:**

Provision for termination of contract relationship prior to expiration: \_\_\_\_\_ days' notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing Allowance, Social Security Allowance, [other] \_\_\_\_\_) for three months or until the Rev. \_\_\_\_\_ is employed elsewhere at the same or greater percentage of time.

**Signatures:**

Clerk of Session: \_\_\_\_\_ Date \_\_\_\_\_

Temporary Pastor: \_\_\_\_\_ Date \_\_\_\_\_

COM Representative: \_\_\_\_\_ Date \_\_\_\_\_

(Complete and sign in triplicate and send to: UOVP, 907 National Road, Wheeling, WV 26003.)